

Monday, 27 September 2010  
Okręgowa Izba Radców Prawnych w Krakowie, ul. Francesco Nullo 8/4, Cracow



**Dr Beata GESSEL KALINOWSKA vel KALISZ**  
Vice President, Lewiatan Arbitration Court  
Managing Partner  
GESSEL Attorneys at Law, Warsaw



**Mirèze PHILIPPE**  
Special Counsel  
Secretariat of the International Court of  
Arbitration of the ICC, Paris

## DO'S AND DON'TS IN ARBITRATION

### WOMEN ARBITRATION SEMINAR

#### PROGRAM

The seminar is intended for women lawyers: practitioners and academics with some knowledge in dispute resolution and minimum of five years of professional experience, who intend to be active in arbitration. The objective of this training is to gain reflexes about issues you need to address whenever you envisage arbitration and about pitfalls you must avoid. Practical exercises will be used during the training. Participants are expected to take an active part in the discussions.

#### *08.30 Registration*

- 09.00 – 09.30** **Dr Beata Gessel Kalinowska vel Kalisz:**  
Opening remarks for the seminar  
Particular issues related to Lewiatan bylaws
- 09.30 – 10.00** Questions and Answers
- 10.00 – 10.30** **Mirèze Philippe:**  
Requirements for drafting unambiguous arbitration clauses
- Multi-tiered clauses
  - Multi-party & multi-contract disputes
  - Arbitration agreements with State parties
  - Expedited or fast-track arbitration
  - Fundamental mistakes to avoid in arbitration clauses
- 10.30 – 10.45** Questions and Answers

#### *10.45 – 11.00 Contact break*

- 11.00 – 11.30** Constitution of the Arbitral Tribunal
- One or three arbitrators but no even numbers and no umpires
  - Independence of the arbitrators before and after appointment
- 11.30 – 11.45** Questions and Answers
- 11.45 – 12.00** Factors to consider when choosing a place of arbitration
- Country who ratified the New York convention
  - Country with an arbitration friendly law
  - Tendencies of local courts
- 12.00 – 12.15** Questions and Answers
- 12.15 – 12.30** General discussion
- 12.30 – 13.30** *Lunch*
- 13.30 – 14.30** Discussion: examination of arbitration clauses and of arbitrators disclosures
- 14.30 – 15.00** Strategies in the preparation of a request for arbitration and an answer
- 15.00 – 15.15** Questions and Answers
- 15.10 – 15.30** *Contact break*
- 15.30 – 16.00** Mission entrusted to the Arbitral Tribunal; procedural timetable  
Drafting the award; mistakes to avoid; costs of arbitration
- 16.00 – 16.30** Questions and Answers
- 16.30 – 17.00** Quiz and general discussion